

**College Procedure:** 501.26 – Readmission  
**Policy Reference:** 501 – Academics and Enrollment  
**Responsible Department:** Student Services  
**Approval Authority:** Cabinet  
**Procedure Owner:** Vice President, Student Services  
**Effective Date:** 6/15/2012

**Version Number:** 2  
**Legal Counsel Reviewed (yes/no):** No  
**Legal Reference(s):**  
**Scope:** College-wide

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## Reason for Procedure

This procedure explains the readmission process for students.

## The Procedure

Students who have withdrawn from the College in good standing and who desire to be readmitted should submit their request at [www.kirkwood.edu/majorchange](http://www.kirkwood.edu/majorchange). Students who are readmitted after absence from the College and who desire a degree, diploma or certificate will be required to fulfill current graduation requirements.

## References

## Definitions

Term	Definition
Term 1	
Term 2	
Term 3	
Term 4	

## Revision Log

Version Number	Date Approved	Approved by	Brief Description of Change
	6/15/2012	Jon Buse, Vice President, Student Services	
		Cabinet	Procedure template 9/26/2019