



6301 Kirkwood Blvd. SW, Cedar Rapids, IA
B.A. Jensen Board Room

Zoom Access:

Join from PC, Mac, iOS or Android:

<https://kirkwood.zoom.us/j/99906120330>

Or join by phone:

+1 301 715 8592 or +1 312 626 6799 (US Toll)

Meeting ID: 999 0612 0330

BOARD OF TRUSTEES' AGENDA – AMENDED on 11/17/20

Tuesday, November 17, 2020

4:30 PM

- I. Call to order and roll call
- II. Public Hearing
 - A. Equestrian Center Renovation
- III. Approval of minutes of the Board Meeting held on October 8, 2020 **[pages 1-4]** Jim Mollenhauer
- IV. Approve or amend agenda – **AMEND to include additional New Business** Jim Mollenhauer
Item VIII. B. v. – assigning Peg Sprengler as Acting Board Secretary during required COVID quarantine of Board Secretary Carrie Anderson
- V. Kirkwood report Justin Hoehn
- VI. Financial report **[pages 5-7]** Jim Choate
- VII. Consent items
 - A. Personnel **[page 8-9]** Wes Fowler
 - B. Bills Jim Choate
 - C. Certificates, Invoices, Change Orders **[pages 10-11]** Monica Davis
 - D. Consideration for Approval the 28E Master Agreements for Concurrent Enrollment Partnership Programs in Jones County between Kirkwood Community College and Workplace Learning Connection and the following School Districts **[pages 12-32]**:
 - Anamosa Community School District
 - Cascade High School, Western Dubuque CSD
 - Maquoketa Valley Community School District
 - Midland Community School District
 - Monticello Community School District
 - Olin Community School District
 - Springville Community School District
- VIII. New Business
 - A. Administration
 - i. Consideration for Approval the FY2021 Special Retirement Incentive Option Applications **[page 33]** Lori Sundberg

- ii. Consideration of a Resolution to Proceed with the Issuance and Sale of Industrial New Jobs Training Certificates, Series 2021-1 in an Amount Not to Exceed \$17,500,000 and Calling a Public Hearing on the Proposal to Issue Said Certificates on January 14, 2021 **[pages 34-40]** Tyler McCarville
 - iii. Consideration of a Resolution Directing the Advertisement for Sale of the General Obligation School Refunding Bonds, Series 2021A, in the amount of \$8,375,000.00, Approving Electronic Bidding Procedures and Approving a Preliminary Official Statement **[pages 41-46]** Jim Choate
 - iv. Consideration of a Resolution Approving the Iowa Equestrian Center Renovation and Accepting the Lowest Base Bid Monica Davis
 - v. Consideration of a Resolution Approving the Bid Recommendation for the Public Safety Video Management and Storage Solutions System Andrew MacPherson
- B. Board
- i. Consideration for Approval the Revisions to the 2021 Board Meeting Calendar with Addition of Board Retreat Meeting Dates and Moving the Annual Joint Meeting with the Grant Wood AEA Board to November **[page 47]**:
 - a. Spring Retreat – April 1, 2021 (2:30 to 6:30 p.m.)
 - b. Fall Retreat – October 28, 2021 (2:30 to 6:30 p.m.)
 - c. Annual Joint Meeting with Grant Wood AEA Board – November 11, 2021 (5:30 p.m.)
 - ii. Consideration of a Resolution Approving the First Reading of Revised Board Policy Series 205: Trustee Emeritus **[page 48]** Jim Mollenhauer
 - iii. Consideration of a Resolution Approving the First Reading of New Board Policy Series 215: Wall Of Honor **[page 49]** Jim Mollenhauer
 - iv. Consideration of a Resolution Approving the First Reading of New Board Policy Series 216: President Emeritus **[page 50]** Jim Mollenhauer
 - v. **Consideration of a Resolution Allowing Peg Sprengeler to Act as Board Secretary while Carrie Anderson, Board Secretary, is unavailable due to a COVID quarantine requirement. Accordingly, Peg Sprengeler, is hereby appointed to Act as Board Secretary for duties as needed: (a) until such time as Carrie Anderson returns; and (b) on occasion hereafter when Carrie Anderson is not available to act** Jim Mollenhauer

IX. Delegations, Petitions, and Communications

X. Reports of Board Members

XI. Adjourn

The annual joint meeting for the Board of Trustees and the Grant Wood AEA Board of Directors will be held after this meeting via Zoom at **5:45 p.m.**

Next Meeting: Thursday, December 10, 2020, 4:30 p.m., Zoom Tele-Meeting (Organizational Meeting)

**Board of Trustees' Agenda
November 17, 2020
PERSONNEL**

Retirements

Recommend approval of the following retirement outside of the Special Retirement Incentive Program.

Name	Title	Department	Effective Date	Years
Cindi Reints	Financial Aid Officer	Enrollment	01/06/2021	7

Death of Employee

Name	Title	Department	Date of Death	Years
David Lyman	Telecommunications Technician	IT Services	10/18/2020	8

Separation of Employment

Name	Title	Department	Effective Date	Years
Eric Dirks	Supervisor, The Hotel	Human Resources	10/13/2020	2
Paul Richey	Senior Director, Sales	The Hotel at Kirkwood Center	10/13/2020	2
David Wieseneck	Chef de Cuisine	The Hotel at Kirkwood Center	10/13/2020	2
Joy Schoeder	Catering Sales Manager	The Hotel at Kirkwood Center	10/13/2020	1
Lucas McIntire	Department Coordinator, Viticulture	Agricultural Science	10/30/2020	8
Dan Tuuri	Associate Dean	Business & IT	11/13/2020	4

Department Change

Name	Title	Department	Effective Date	Salary/Wage
Kizer Friedley	Assistant Professor, Med Lab Tech	Allied Health	09/01/2020	No change

Replacements/New Positions

Name	Title	Department	Effective Date	Salary/Wage	Replaces/New
Andy Hayward	Pathway Navigator	Secondary Programs	10/05/2020	\$48,602	Cale Loewen
Emily Bartels	Department Assistant	Industrial Technologies	10/19/2020	\$16.63/hr	Katy Suchan
Scott Thompson	Custodian	Facilities & Security	11/02/2020	\$14.11/hr	Jacob Becicka
Molly Anderson	Pathway Navigator	Dean of Students Office	11/30/2020	\$44,100	New
Elizabeth O'Brien	Program Specialist	Global Learning	11/30/2020	\$44,100	Jane Ann Rix
¹ Jennifer Bradley	Vice President	Academic Affairs	01/01/2021	\$164,000	Bill Lamb

¹ Promotion

Leave of Absence

Recommend approval of request for a leave of absence under Article V, Section 3.B. "Professional Leave" of the Kirkwood Faculty Association Agreement for Melanie Abu-Nameh, Associate Professor, Culinary Arts, Hospitality Programs, for the Spring 2021 semester.

Board of Trustees' Agenda
November 17, 2020
PERSONNEL – Special Retirement Benefit Option

Special Retirement Benefit Option

Recommend approval of the following retirements under the Summer 2021 Special Retirement Benefit Option for the individuals shown below as well as those approved at the July 9, 2020, board meeting for a December 31, 2020, retirement date.

Name	Title	Department	Effective Date	Years
Michelle Cherrier	Program Developer II	Continuing Ed & Training Services	12/31/2020	33
Brenda Hampton	Instructor/Coordinator, IMCC	Secondary Programs	12/31/2020	22
Lisa Williams	Professor, English	Communication/English/Media	12/31/2020	20
Mike McLaughlin	Dean	Continuing Ed & Training Services	12/31/2020	17
Mike Rose	Program Manager	Skills-to-Employment	12/31/2020	13
Bill Lamb	Vice President	Academic Affairs	12/31/2020	13
Jane Ann Rix	Program Specialist	Global Learning	12/31/2020	11
Ernie Decious	Custodian	Facilities & Security	12/31/2020	10
Stephanie Bredman	Director	Continuing Ed/Training Services	06/30/2021	23
Arlin Karsten	Professor, Animal Health Tech	Agricultural Science	06/30/2021	23
Betty Haar	COVID Dispatcher	Facilities & Security	06/30/2021	19
Bob Fults	Maintenance Technician	Facilities & Security	06/30/2021	17
John Williams	Professor, Plumbing Technology	Industrial Technologies	06/30/2021	16
Carrie Anderson	Assistant to the President	President's Office	06/30/2021	13
Ann Melsh	Grounds Maintenance Worker	Facilities & Security	06/30/2021	12
Debra Forbes	Associate Professor, Nursing	Nursing Programs	06/30/2021	11
Jim Rinderknecht	Electro-Mechanical Technician	Facilities & Security	06/30/2021	11
Mike Chapman	Coordinator	Heritage Area Agency on Aging	06/30/2021	11
Kristi Murdock	Assoc Professor, Animal Health	Agricultural Science	06/30/2021	10
Dominique Greene	Manager	Facilities & Security	08/31/2021	36
Rich Underwood	Professor, Communication	Communication/English/Media	08/31/2021	35
Joe Sedlacek	Professor, Math	Math/Science	08/31/2021	33
Kim Becicka	Vice President	Continuing Ed & Training Services	08/31/2021	30
Maggie Thomas	Professor, Physical Therapy	Allied Health	08/31/2021	27
Sue Bennett	Manager	Human Resources	08/31/2021	26
Cate Sheller	Professor, Pre-Computer Science	Math/Science	08/31/2021	25
Melanie Nollsch	Professor, Early Childhood	Social Sciences	08/31/2021	23
Gary Jorgenson	Professor, Auto Technology	Industrial Technologies	08/31/2021	22
Deb Wilson	Supervisor, Payroll	Human Resources	08/31/2021	18
George Patterson	Professor, History	Social Sciences	08/31/2021	18
Laurie Worden	Director	Workplace Learning Connection	08/31/2021	18
Sandy O'Brien	Professor, Office Applications	Business & IT	08/31/2021	16
Mary Beth Freeman	Textbook Specialist	Bookstore	08/31/2021	15
Evone Vognsen	Director	Continuing Ed & Training Services	08/31/2021	14
Melissa Jensen	Senior Director	Facilities & Security	08/31/2021	14
M.J. Klemme	Professor, Marketing	Business & IT	08/31/2021	14
Sue Neil	Program Specialist	Workplace Learning Connection	08/31/2021	12

Recommend approval of the following retirements under the Retirement Incentive Program for those individuals who previously forfeited the benefit under Human Resources Procedure 405.1.

Name	Title	Department	Effective Date	Years
Jim Crowther	Professor, Accounting	Iowa City Campus	08/31/2021	35
Saul Mekies	Professor, Economics	Iowa City Campus	08/31/2021	30
Marianne Taylor	Professor, English	Communication/English/Media	08/31/2021	28
Betty Adams	Operations Coordinator	Iowa City Campus	08/31/2021	26