

Kirkwood

COMMUNITY COLLEGE

The Hotel at Kirkwood Center
Tippie Business Event Room
7725 Kirkwood Blvd. SW • Cedar Rapids, IA

[Zoom](#)

Phone: + 1 646 876 9923 or +1 301 715 8592 (US Toll)
Meeting ID: 319 398 5500

BOARD OF TRUSTEES' AGENDA

Thursday, July 14, 2022

4:30 PM

- | | | |
|-------|---|-----------------|
| I. | Call to order and roll call | Jim Mollenhauer |
| II. | Approval of minutes of the Board Meeting held on June 9, 2022
[pages 1-3] | Jim Mollenhauer |
| III. | Approve or amend agenda | Jim Mollenhauer |
| IV. | Kirkwood report | Justin Hoehn |
| V. | Informational items | |
| | A. Strategic Plan and Accreditation [pages 4-11] | Thurman/Thole |
| | B. Summer Enrollment Update | Jon Buse |
| VI. | Financial report [pages 12-14] | Jim Choate |
| VII. | Consent items | |
| | A. Personnel [pages 15-17] | Wes Fowler |
| | B. Bills [page 18] | Jim Choate |
| | C. Certificates, Invoices, Change Orders [pages 19-23] | Monica Davis |
| | D. Consideration of a Resolution Approving the second reading of the
Following Kirkwood Board Policy: | Lori Sundberg |
| | 1. Revised Board Policy 204 – Codes of the Board [pages 24-31] | |
| | E. Approval of the amended January 13, 2022 minutes to reflect the
addition of the following under consent items: | Lori Sundberg |
| | 1. Final reading of Board Policy 204 – Codes of the Board | |
| | 2. Preliminary Industrial New Jobs Training Agreements [260E]
with the following: [pages 32-35] | |
| | i. Woofables, LLC, Coralville | |
| | ii. Concise Earth, Iowa City | |
| | iii. Logistics Park, Fairfax | |
| | iv. Travero Logistics, LLC | |
| VIII. | New Business | |
| | A. Administration | |
| | i. Consideration of a Resolution Approving the Bid Recommendation
for the Linn Hall Security Technology Refresh
[pages 36-37] | Cale Loewen |

- ii. Consideration of a Resolution Approving the Donation not to exceed \$18,000,000.00 to the Kirkwood Foundation and Granting Authority to the College President and VP-Chief Financial Officer to complete such transaction **[pages 38-40]** Jim Choate
- iii. Consideration for Approval for the FY2023 Special Retirement Benefit Option Applications **[pages 41-43]** Lori Sundberg

B. Board

- IX. Delegations, Petitions, and Communications
- X. Reports of Board Members
- XI. Adjourn

A dinner for the Board of Trustees will be held immediately following the meeting at The Hotel Kirkwood; Class Act – Walnut Room.

Next Meeting: Thursday, August 11 2022, 4:30 p.m., Tippie Business Event Room, The Kirkwood Center followed by the All Board Summer Social at The Hotel at Kirkwood Center, Atrium at 5:30 p.m.

Our Mission:

Kirkwood Community College identifies community needs; provides accessible, quality education and training; and promotes opportunities for lifelong learning.

Our Vision:

To be the community college leader in regional, national and global education.

Board of Trustees' Agenda

July 14th, 2022

PERSONNEL

Replacements/New Positions

Name	Title	Department	Effective Date	Salary/Wage	Replaces/New
Elissa Teets**	Advisor, TRIO	Learning Services	06/06/2022	\$44,800	Brian Gay
Amanda Albertsen	ESL Instructor Coordinator	Secondary Programs	06/13/2022	\$55,848	New
Kristin Benesh	Asset Specialist	Facilities	06/27/2022	\$16.78/hr	Aaron Nelson
Yolanda Sanchez	Department Assistant	IMCC	06/20/2022	\$18.74/hr	Claire Ashford
McKayla Artel	Student Support Specialist II	One Stop	06/27/2022	\$19.46/hr	Jonathan Konga
Kari Rossetti	Department Assistant	Nursing	06/27/2022	\$17.31/hr	TJ Foster
Sarah Alberts**	Student Account Coordinator	Finance	07/11/2022	\$46,900	Amy Kelly
Kristin Ho	ESL Instructor Coordinator	Secondary Programs	06/13/2022	\$55,848	Tara Tedrow
Amanda Stout	Operations Coordinator	Arts and Humanities	07/18/2022	\$50,000	New
Molly Schwarz**	Director of Academic Advising	Academic Affairs	07/11/2022	\$84,000	New

**Internal Promotion

*Lateral Transfer

Separation of Employment

Name	Title	Department	Effective Date	Years
Kaitlin Beatty	Program Developer	Continuing Education	07/08/2022	1
Ryan Kirsch	Assistant Men's Basketball Coach	Athletics	06/24/2022	1
Rion Ranard	Public Safety Dispatcher	Public Safety	06/27/2022	1
Paul Reimann	Instructor	Anamosa State Pen	06/24/2022	3
Sam Taylor	Department Assistant	Business and IT	07/11/2022	1
Beatrice Curio-Penny	Lab Specialist	Iowa City Campus	07/30/2022	15

Correction to Previous Agenda

Ken Nesbett's years of service were reported incorrectly on the 06/09 agenda. He separated employment with 13 years of service to Kirkwood Community College.

Board of Trustees' Agenda
July 14th, 2022
Special Retirement Benefit Option

Retirements Under Retirement Incentive Program

Recommend approval of the following retirements under the Summer 2022 Special Retirement Benefit Option for the individuals shown below as well as those approved at the January 13, 2022 board meeting for June 30 and August 31, 2022 retirement dates.

Name	Title	Department	Effective Date	Service Years
Steve Abram	Professor	Iowa City Campus	06/30/2022	21
Dan Feld	Custodial Lead	Facilities	06/30/2022	12
Emilie Olson	Center Coordinator	Belle Plaine	06/30/2022	10
Cindy Martin	Department Assistant	Continuing Education	06/30/2022	21
Vanessa Lopez	Department Assistant	STE	08/31/2022	37
Scott Anderson	Professor	Agriculture Science	08/31/2022	21
David Polum	Custodian	Facilities	08/31/2022	17
Steve Owen	Professor	Social Sciences	08/31/2022	20
Shelley Schultz	Library Technical Specialist	Library	08/31/2022	36
Jim Thompson	Professor	Business and IT	08/31/2022	21
Roy Pettibone	Assistant Professor	Business and IT	08/31/2022	10
Christine Thompson	Instructor	Secondary Programs	08/31/2022	25
Jim Choate	Vice President	Finance	12/31/2022	16
Tim Gilbertson	Grounds Maintenance Worker	Facilities	12/31/2022	17
Mary Gesing	Professor	Dean of Students	12/31/2022	25
Christopher Cronbaugh	Professor	Communication, English, and Media	12/31/2022	12
Scott Ermer	Dean	Agriculture Science	12/31/2022	13
Amy Kelly	Operations Coordinator	Finance	12/31/2022	10
Sue Robinson	Department Assistant	Agriculture Science	06/30/2023	12
Maria Moore	Department Assistant	Global Learning	06/30/2023	12
Michael Scallon	Student Support Coordinator	Learning Services	06/30/2023	18
Jill Scott	Professor	Math and Science	06/30/2023	28
Christopher Patterson	Professor	Linn County Regional	06/30/2023	20
Lisa Hebl	Professor	Allied Health	06/30/2023	23
Cherrie Weih	Academic Department Coordinator	Continuing Education	06/30/2023	10
Mary Schneekloth	Associate Professor	Business and IT	06/30/2023	10
Mary VanHouten	Catering Sales Manager	The Hotel at Kirkwood	08/31/2023	11
Karie Winters	Shipping and Receiving Clerk	Mail Services	08/31/2023	31
Mark Ash	Admissions Advisor	Admissions	08/31/2023	18
Kathy Visser	Department Assistant	Agriculture Science	08/31/2023	42
Lydia Hartunian	Professor	Humanities	08/31/2023	22
Sandra Lingard	Associate Professor	Business and IT	08/31/2023	14
Terry Rhinehart	Manager	Secondary Programs	08/31/2023	10
Dena Rauch	Registrar	Enrollment Management	08/31/2023	19
David Hulm	Professor	Communication, English, and Media	08/31/2023	20
Brenda Ireland	Senior Director	Continuing Education	08/31/2023	17
Jill Williams	Coordinator	Athletics	08/31/2023	18
Dan Shea	Shipping and Receiving Clerk	Mail Services	08/31/2023	25
Darren Zabloudil	Executive Director	IT Services	08/31/2023	17
Bridget Malone	Professor	Arts and Humanities	08/31/2023	26
Mark Abel	Professor	Business and IT	08/31/2023	40
Tom Leaverton	Manager	Continuing Education	08/31/2023	21
Tracy Lamb	Textbook Specialist	Marketing	08/31/2023	21
Jody Weigel	Professor	Bookstore	08/31/2023	21
		Social Sciences	08/31/2023	20

Recommend approval of the following retirements under the Retirement Incentive Program for those individuals who previously forfeited the benefit under Human Resources Procedure 405.1.

Name	Title	Department	Effective Date	Years
Arron Wings	Dean	Learning Services	06/30/2023	22
Kevin Kelly	Operations Coordinator	Facilities	08/31/2023	41
Toni Arduini	Professor	Communication, English, and Media	08/31/2023	20