

KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, May 12, 2022, 4:30 P.M.
BA Jensen Boardroom

MINUTES

Present: Steve Caves [Zoom], Alan Jensen, Kathleen Mac Taggart [Zoom], Jim Mollenhauer, Tracy Pearson, Keith Stamp, Joel Thys, Lorraine Williams and Leslie Wright.

Also Present: Lori Sundberg, President, Jim Choate, Treasurer, Peg Sprengeler, Secretary, Amy Schneider, KSA Representative, John Dawson, KFA Representative.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Chair Mollenhauer declared the meeting open regarding the Kirkwood Community College 2022 Institutional Roadway Improvements project. There being no questions or comments, Trustees Wright and Williams moved and seconded the hearing be closed. Motion carried: 9-0.

Trustees Thys and Jensen moved and seconded approval of the minutes from the meeting held on April 14, 2022 and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Wright and Williams moved and seconded approval of the May 12, 2022 agenda. Motion carried: 9-0.

INFORMATIONAL ITEMS

Kirkwood Report

Justin Hoehn, Director of Media and Legislative Relations, provided the Eagle Update and Kirkwood report, which included:

- Kirkwood's commencement is Saturday, May 14, 2022 at the Alliant Energy PowerHouse in Cedar Rapids. More than 1,800 students will be graduating this year.
- Apparel Merchandising and Design [AMD] and Graphic Communications Technology programs recently collaborated to create the latest edition of BRICOLAGE, Kirkwood's fashion magazine.
- May Student of the Month – Peyton Smith, who grew up in Castalia, Iowa [northeast corner of the state]. Growing up in a small town, Peyton wanted to go to a smaller college with smaller class sizes which would help her excel in the classroom environment. Peyton's program of study is Occupational Therapy Assistant. In five years, she hopes to have her credentials and work in the OTA field.
- Kirkwood will host the 2022 Brain Health Summit at The Hotel. The new event will feature presentations by healthcare professionals and community leaders pertaining to mental illness, substance use disorders and trauma, as well as their impacts on the community.
- The Kirkwood golf team recently won the NJCAA North Central District golf tournament. This is the seventh straight title and national qualifying team for Coach Darin Pint.
- Kirkwood will be offering an exciting new Aviation Maintenance Technology program, beginning in the fall of 2023.
- Dr. Lori Sundberg has been recognized as a 2022 HER Women of Achievement honoree. The Gazette's HER Women of Achievement Awards recognize women who are going above and beyond for their family, their organization and their community by leading, inspiring and creating positive change in Eastern Iowa.

Washington County Regional Center

Tera Pickens, Director, Washington County Regional Center provided an overview of Washington County Regional programming. A highlight of the presentation included Washington County student testimonials about how Kirkwood Community College Credit in High School programming impacted their career pathways and provided a platform for their post-secondary success. Washington County students and families have saved over \$5M in tuition expenses by participating in dual credit programming since the Regional Center opened in 2014.

Financial Report

Treasurer Choate reported on updated FY22 projections showing the operational loss is currently at \$278,000. He provided a year-end range of \$250 - \$500,000 loss depending on activity in the final months of the year. The major driver for the results continues to be the lagging credit hours being down about 9% from budget and down about 3% from prior year. Continuing Education and Enterprise Operation results are strong for the year. Personnel reductions from budget have substantially offset the reduced credit hour revenues. Factoring in the impact of HEERF revenue for FY22, the College will end in a net income positive position of approximately \$9 million.

Tuition rates for FY23 were reviewed and later approved under new business. The College continues to maintain a strong cash position at 190 days taking into account the HEERF funds.

CONSENT AGENDA

Trustees Thys and Stamp moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

- A. Personnel (as attached to these minutes).
- B. Synopsis of Bills
 1. Kirkwood Community College pages 1 through 67 for a total of \$10,708,854.99
 2. The Hotel at Kirkwood Center pages 1 through 4 for a total of \$231,117.71
- C. Change Orders:
 1. Larson Construction, Kirkwood Student Center - \$154,047.50
- D. Consideration of a Resolution Approving Preliminary Industrial New Jobs Training Agreements [260E] with the following:
 1. Sterling Ammo, LLC, Washington

NEW BUSINESS AGENDA

Administration

Trustees Pearson and Wright moved and seconded approval of setting the 2022-2023 tuition at \$200.00 per credit hour for Iowa resident, \$268.00 per credit hour for non-resident and \$400.00 per credit hour for International. Motion carried: 9-0.

Agenda items IX A ii and iii regarding approval of the NJTP certificates are delayed until to the June board meeting due to the rapidly rising interest rates over the past month and the impact they have on the NJTP contracts.

Trustees Wright and Williams moved and seconded approval of the resolution approving the Kirkwood Community College 2022 Institutional Roadway Improvements and accepting the lowest base bid of \$398,088.22 to Midwest Concrete. Motion carried: 9-0.

Board

Trustees Wright and Jensen moved and seconded approval of the change to the 2022 Board Meeting calendar to move the November 3, 2022 Board Retreat to Tuesday, October 4, 2022. Motion carried: 9-0.

DELEGATIONS, PETITIONS, AND COMMUNICATIONS

President's Report

- Attended the recent AACC Conference and chaired the Commission on Student Success meeting. Dr. Linda Garcia, Center on Community College Student Engagement, spoke about the effects of COVID on retention, persistence and completion.
- David Baime, lobbyist for AACC, updated AACC on legislation pending regarding short term PELL [both non-credit and credit]. This would be huge for Kirkwood in terms of truck driving, pastry certificate and other higher priced non-credit options. Justin Hoehn, Marketing, has been working Senators Grassley and Ernst offices to ensure they are aware.
- Accepted the invitation to join the Executive Committee for the AACC board next year.
- Kristy Black, Jennifer Bradley and Dr. Sundberg met with several metro superintendents regarding partnership opportunities for concurrent enrollment. Kudos to Kristy and her team for the work they are doing.

Secretary's Report

- Kirkwood's 2022 Commencement is Saturday, May 14.
- Registration is open for the ACCT Congress in New York, NY [October 26-29, 2022]. Thank you to those who have expressed interest in attending the ACCT Conference in October. The early bird registration for hotel reservation expires on May 20.
- The President's Annual Performance Evaluation will be emailed the week of May 30.
- The HSED [High School Equivalency Diploma] graduation will be held following the June 9 board meeting. The ceremony will be held at The Hotel, Ballroom.

Report of Board Members

- Trustee Jensen discussed the upcoming IACCT Annual Conference at Western IA Tech Community College. Kirkwood will host this event in July 2023.
- The legislature is at a stalemate. The House did pass \$6.5M, which is less than IACCT's request. The House also passed adding part-time students to the Last Dollar Scholarship program; however, the senate won't take it up due to the stalemate.
- Trustee Stamp provided a brief update on the Heritage Area Agency on Aging and Caregiver Seminars.

There being no further business coming before the Board, Trustees Stamp and Williams moved and seconded the meeting be adjourned at 5:37 p.m. Motion carried: 9-0.

Respectfully submitted by:

Peg Sprengeler, Board Secretary

Approved by Board on June 9, 2022:

James Mollenhauer, Chair

**Board of Trustees' Agenda
May 12th, 2022
PERSONNEL**

Replacements/New Positions

Name	Title	Department	Effective Date	Salary/Wage	Replaces/New
Thomas Newton	Public Safety Officer II	Public Safety	04/18/2022	\$19.46/hr	Alex Brown
Brad Gardner	Instructor	Secondary Programs	04/18/2022	\$44,800	Angela Sagan
Tiffany Regenwether**	Simulation Specialist	Health Occupations	05/23/2022	\$18.85/hr	Angela Eckley

**Internal Promotion

*Lateral Transfer

Separation of Employment

Name	Title	Department	Effective Date	Years
Sarah Bran	Department Assistant	Allied Health	05/13/2022	6
Timothy Tieskoetter	Application Developer I	IT	04/22/2022	6
Andrea Lohf	Department Coordinator	Allied Health	05/02/2022	1
Tara Tedrow	Instructor	Secondary Programs	08/12/2022	4
Jo Ellen Page	Marketing Services Specialist	Marketing	04/29/2022	7
TJ Foster	Department Assistant	Nursing	05/12/2022	1
Jonathan Konga	Student Support Specialist II	One Stop	05/13/2022	4

Summer Contract Extensions

Consideration of a one-time extension of the following named faculty member's 2021/2022 contract for the days indicated with salaries noted, change in extended contract and cancellation of extended contracts as follows:

Name	Days	Amount	Name	Days	Amount
Keith Hench	29	15,235	Dane Dermody	29	9,790
Chris McCord	29	14,203	Patrice Becicka	29	10,227
William Stephens	14	6,549	Florencia Lynch	29	11,721
Jed Peterson	29	12,982	David Horsfield	10	4,440
David Keller	20	9,804	Slav Sharapov	29	12,150
Scott Samuelson	14	6,498	Tyler Krug	29	9,578
Susan Harthun	29	13,761	Sophie Joly	29	11,194
Connie Marberry	29	15,328	Jessica Westin	29	12,325
Olga Petrova	29	14,230	Greg Krawiec	29	12,523
Renee Schlueter	14	7,281	Jillissa Moorman	29	11,006
Art Khaw	29	15,322	John Fletcher	29	11,399
Steve Price	29	13,432	Kyle Lobermeier	29	9,492
Jeff Sadler	29	10,337	Ted Weiland	29	11,095