

KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, October 13, 2022, 4:30 P.M.
The Kirkwood Regional Center at the University of Iowa

MINUTES

Present: Trustees Jim Mollenhauer, Steve Caves, Alan Jensen, Mary Mac Taggart [Zoom], Tracy Pearson, Keith Stamp, Joel Thys, Lorraine Williams, and Leslie Wright.

Also Present: Lori Sundberg, President, Jim Choate, Treasurer, Peg Sprengeler, Secretary, Tiffany Fowler, KSA Representative, John Dawson, KFA Representative.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Caves and Stamp moved and seconded approval of the minutes from the meeting held on September 8, 2022 and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Williams and Wright moved and seconded approval of the October 13, 2022 agenda. Motion carried: 9-0.

INFORMATIONAL ITEMS

Kirkwood Report

Justin Hoehn, Director of Media and Legislative Relations, provided the Eagle Update and Kirkwood report, which included:

- Kirkwood hosted an open house and dedication for the new Student Center. Community leaders, state legislators, dignitaries, alumni, students, faculty and staff were all in attendance. World-renowned artist Lonnie Stewart also attended and exhibited a handful of his works in the new art gallery.
- Kirkwood, along with partner The Eastern Iowa Airport, held a press conference to announce nearly \$1 million in funding for the institution's new Aviation Maintenance Technology program. President Sundberg, Airport Director Marty Lenss and Iowa Economic Development Authority Director Debi Durham were among the speakers at the event.
- Student of the month is Ava Garcia Van Auken. Ava is a current student at Iowa City West High School. While at school, she attended an informational meeting to learn more about the opportunities to take advantage of the College Credit in High School program. Ava reached out to the staff at the regional center, who were very helpful in guiding her through the process. She is really close to graduating and planning to walk across the stage at commencement in May. Ava is a member of the Phi Theta Kappa due to her stellar academic record at Kirkwood. In Five years, Ava will be in the last year of her MBA Program. Following her master's program, she plans to pursue a career as a financial analyst on Wall Street.
- Jon Weih, Center Director, provided an overview of initiatives they are working on.
 - The Iowa City Community School District (ICCS) and Kirkwood are working on a program to offer coursework in Early Childhood Education. The idea has come from the community through ICCS and centers around four classes that would meet the requirements for a Child Development Associate (CDA). Kirkwood does not offer a CDA but these classes would allow students to apply for this certification and enhance their employment in child care facilities.
 - Two partner school districts, ICCS and Solon have worked on plans with Kirkwood to develop something called a 2 in 4 plan. The idea is to have a framework together for helping students create a plan to obtain an AA by the time they graduate from high school.
 - Kirkwood is collaborating with the University of Iowa College of Education and the ICCS toward a home grown high school to teacher plan, which will use some of the things we're doing in academies already with a goal to help high school students, especially those in underserved populations, find pathways to teaching professions.

- Kirkwood and the University of Iowa College of Nursing held a signing ceremony on September 20 for an agreement that will allow Kirkwood Registered Nursing graduates to seamlessly transfer to the UI College of Nursing and complete their Bachelor of Science in Nursing degrees. With the new RN to BSN 3+1 Articulation Agreement, Kirkwood Nursing grads can now complete the Registered Nursing program and then transfer to the UI College of Nursing online RN-BSN program for one additional year of college to earn their BSN.
- The U.S. Department of State's Bureau of Educational and Cultural Affairs has announced that Kirkwood was once again a Gilman Scholarship Program Top Producing Institution for the 2020-2021 academic year. The Benjamin A. Gilman International Scholarship Program enables students of limited financial means to study or intern abroad, providing them with skills critical to our national security and economic prosperity.
- Senator Chuck Grassley will be stopping by Washington Hall on Monday, October 17. He will be given a short tour, followed by a demonstration of the combine simulator and a stop in the diesel lab. This will be his first visit to Kirkwood in over ten years. We are very excited for the opportunity to show off what we do here at Kirkwood.

Kirkwood Regional Center at the University of Iowa (KRCUI)

Jon Weih, Director, KRCUI, provided an overview of the Kirkwood Regional Center in Coralville highlighting partnerships and programming. The Kirkwood Student of the Month and the KRCUI student of the month were both featured presenters, providing their student testimonials and their chosen pathway in the future. Both are students at KRCUI and both are Concurrent Enrollment students while still in high school. Two former KRCUI students were also highlighted for their completion of academy programs and their participation in job shadows and internships through the Workplace Learning Connection. Dual credit programs through KRCUI and onsite concurrent enrollment within the walls of the school have saved Johnson and Cedar County parents over \$9M since our opening in the fall of 2015.

Financial Report

Treasurer Choate provided an updated FY23 projection showing an improvement of almost \$800k due primarily to savings as a result in slower hiring than anticipated. The Q1 operating reviews will begin in the near future between budget officers and finance budget personnel. The activity based cost project being funded by the innovation grants was highlighted. An additional \$1 million donation was made to the Kirkwood Foundation raising the total donation to \$10 million.

The College maintains 119 days reserve compared to the KPI of 75 days.

CONSENT AGENDA

Trustees Williams and Thys moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

- A. Personnel (as attached to these minutes).
- B. Synopsis of Bills
 1. Kirkwood Community College pages 1 through 89 for a total of \$11,580,952.77
 2. The Hotel at Kirkwood Center pages 1 through 5 for a total of \$281,100.27
- C. Change Orders:
 1. Knutson Construction, Animal Health – \$271.00

NEW BUSINESS AGENDA

Administration

Trustees Jensen and Pearson moved and seconded approval of the Quality Faculty Plan, which outlines Kirkwood's plan for the hiring and professional development of faculty. Institutional Quality Faculty Plans [QFP] are required to meet the standards of 281-IAC 24.5(5). Motion carried: 9-0

Trustees Jensen and Williams moved and seconded approval to publish the Letter of Intent for CMaR [Construction Manager at Risk] and release of RFQ [Request for Qualifications] to solicit Management firms to complete Kirkwood Hanger Renovations. Motion carried: 9-0.

Trustees Thys and Wright moved and seconded adoption of a modified Mission Statement for the College. Motion carried: 9-0.

Trustees Wright and Caves moved and seconded adoption of a modified Core Values Statement for the College. Motion carried: 9-0.

Board

No new business for the Board.

DELEGATIONS, PETITIONS, AND COMMUNICATIONS

President's Report

- The Samuel J Kirkwood event was very nice even with smaller numbers. Many thanks to Jody Pellerin, Jody Donaldson and the entire Foundation team for a great event.
- We've had a lot going on this fall at the College and the next few weeks will be full of work-related travel [AACC, ACCT Leadership Congress and League for Innovation].
- The AACC Advocacy Day was held in Washington D.C. in late September and met with Senators Grassley, Ernst and Congresswomen Hinson. As a result, Senator Grassley will be stopping by Kirkwood and visiting Washington Hall on Monday, October 17. This will be his first visit in over ten years.
- The Iowa Community Colleges for Iowa President's Retreat was held last week in Des Moines.
- Kudos to Jon Weih and his team for the tour of The Kirkwood Regional Center at the University of Iowa and the wonderful hospitality provided during the board meeting.

Secretary's Report

- The ACCT Leadership Congress is October 26-29, 2022 in New York, NY.
- The Veteran Dinner is November 9, 2022 in Iowa Hall Room A/B.
- The Anamosa State Penitentiary Graduation is November 15, 2022.

Report of Board Members

Chair Mollenhauer extended Kudos to Tiffany Fowler and Jon Weih for all of their work associated with today's board meeting.

There being no further business coming before the Board, Trustees Stamp and Wright moved and seconded the meeting be adjourned at 5:50 p.m. Motion carried: 9-0.

Respectfully submitted by:

Peg Sprengeler, Board Secretary

Approved by Board on November 10, 2022:

James Mollenhauer, Chair

**Board of Trustees' Agenda
October 13th, 2022
PERSONNEL**

Replacements/New Positions

Name	Title	Department	Effective Date	Replaces/New
Rachel Kadlec	Workforce Career Consultant	Skills to Employment	09/19/2022	Selinya Carew
Brad Flaucher	Controls Engineer	Facilities	09/19/2022	New
Murphy Sage	Accountant I	Finance	09/19/2022	Micah Wieditz
Ignacio Alvarez Jr.	Academic Advisor	Academic Affairs	09/30/2022	Trina Weiland
Emily Grzywacz	Operations Coordinator	Social Sciences	10/03/2022	New
McKayla Artel**	Academic Advisor	Academic Affairs	10/17/2022	New
Rebecca Karim	Department Assistant	Nursing	10/03/2022	Kari Rossetti
Andres Calvopina	Department Assistant	Library Services	10/03/2022	Sarah Young
Paul Reimann	Instructor	Anamosa State Penitentiary	10/03/2022	Paul Reimann
Janelle Brehm	Career Coach	Dean of Students Office	09/19/2022	Megan Arey
Sarah Hyatt **	Facilities Specialist	Facilities & Security	09/19/2022	Jessica Isolini
AJ Richard**	Student Support Specialist	Dean of Students Office	09/12/2022	Elissa Teets
Joseph Davis	Academic Advisor	Academic Affairs	10/17/2022	New
Debra Stark	Program Developer I	Continuing Education	10/17/2022	Jourdan Jiruska
Elizabeth Engebretson	Program Developer	Continuing Education	10/17/2022	Kaitlin Beatty
John Tesensky	Academic Advisor	Academic Affairs	10/17/2022	Katie Anderson
Kristen Ruddle	Financial Aid Advisor I	Enrollment Management	10/17/2022	Dan Erickson

**Internal Promotion

*Lateral Transfer

Separation of Employment

Name	Title	Department	Effective Date
Nic Jones	Department Assistant	Learning Services	09/06/2022
Scott Thompson	Custodian	Facilities	08/30/2022
Megan Arey	Coordinator	Career Services	09/16/2022
David Segbee	Public Safety Officer	Public Safety	09/06/2022
Luke Hennessey	Maintenance Technician	Facilities	09/30/2022