



at a glance

Business Administration: Management

Department: Business and Information Technology

Degree: Associate of Applied Science (A.A.S.)

Entry time: Fall, Spring, Summer

Length: 2 years (5 semesters)

FlexFORWARD

Flexible. Affordable. Doable.

The new way for adults, age 21+ with professional experience, to do college:

Self-paced online learning

Finish online classes in weeks — or even faster when you set your own pace.

Use what you know

Your experience can accelerate program completion, saving you time AND money!

Designed for affordability

Take and only pay for one class at a time, with tuition that's about half the cost of traditional 4-year programs.

The help you need

You'll have access to financial aid, scholarships, and a personal success coach — AND many courses use materials that are included at NO CHARGE.

Flexibility that fits

With multiple start times and online learning, FlexFORWARD lets you complete classes anytime and anywhere that works for you.

Program Description

Do you see yourself as the leader of a team? The Business Administration: Management program is designed to help you develop the management skills needed for career advancement. With elective options, you can tailor the program to fit your specific needs. In addition, you can increase your marketability with various certificate options so you can achieve your career goals.

Career Opportunities

Small business owner
Frontline manager
Advancement into supervisory capacities
Human resources specialist

Sample Classes

Introduction to Business
Professionalism: Business Competition
Principles of Selling
Principles of Management
Human Resources Management
Project Management Basics
Principles of Marketing
Principles of Supervision
Introduction to Entrepreneurship
Management Capstone

Program Attributes

Can be completed 100 percent online or on campus, or you can take a blended approach.
Faculty with real-world management experience.
Management concepts and strategies for the modern world.
Global projects with international travel opportunities.

Certificate Options

Customize your degree and boost your resume with Kirkwood's certificate options. Students in the Business Administration: Management program can specialize in:

Entrepreneurship
Human Resources
Project Management

Scholarships

We award more scholarships than any other community college in Iowa. Complete one application to be eligible. To apply visit www.kirkwood.edu/scholarships.

Kirkwood Community College shall not engage in nor allow unlawful discrimination against individuals involved in its educational programs and activities on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, age, disability, or actual or potential parental, family, or marital status. If you have questions or complaints related to compliance with the policy, please contact the Vice President of Human Resources at Kirkwood Community College, 313 Kirkwood Hall, 6301 Kirkwood Blvd. SW, Cedar Rapids, IA 52404, Telephone: 319-398-5572, Email: equity@kirkwood.edu, or the Director of the Office for Civil Rights U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204, Telephone: 312-730-1560, Fax: 312-730-1576, Email: OCR.Chicago@ed.gov.